



PLEASE SEND RECORDS TO:
 Classen Family Medicine
 2824 Classen Blvd.
 Norman, OK 73071
 Phone (405)701-3563 Fax: (405) 310-5194

Records Request Consent

PATIENT INFORMATION:
 PATIENT'S NAME: _____ DATE OF BIRTH: _____
 PREVIOUS NAME: _____ SOCIAL SECURITY: _____

I AUTHORIZE THE FOLLOWING ENTITY:
 FACILITY / PROVIDER NAME: _____
 ADDRESS: _____
 CITY, STATE, ZIP: _____
 PHONE: _____ FAX: _____

TO SEND MY MEDICAL INFORMATION FROM (date) _____ to (date) _____
TO CLASSEN FAMILY MEDICINE CLINIC FOR THE PURPOSES OF:
 Continuation of Treatment Prior Authorization/Pre Certification
 Patient Request Other: _____

THE RECORDS MAY INCLUDE:
 Behavior Programs Psychotherapy Notes (Excludes all other types of records)
 Summary Reports Medical Records
 Emergency Room Records Entire Record (Excludes Psychotherapy notes)
 Immunization Records Other: _____

I understand that:

- Protected Health Information (PHI) is health information that identifies me. The purpose of this authorization is to allow the Provider to share my PHI as set forth above.
- I have been informed what information will be given, its purpose, and who will receive the information.
- I understand that this is voluntary and that I have the right to refuse to sign this authorization. If I refuse to sign this authorization, I will still be eligible to receive medical services from the Provider.
- I understand that my PHI may include sensitive information such as treatment regarding HIV/AIDS, sexually transmitted disease, and drug and /or alcohol abuse.
- This authorization may result in the Provider disclosing my medical information to a recipient who could possibly later use or disclose the information without my authorization. The Provider cannot control re-disclosure by Recipient.
- If the requester or receiver is not a health plan or health care provider, the released information may no longer be protected by federal privacy regulations and may be re-disclosed.
- I have been informed this consent automatically expires after one year from signed date.
- I understand I may revoke this consent at any time by providing written notice. If I revoke, my information will not be disclosed by the Provider, except as otherwise permitted by law. This will not affect any actions taken in reliance of my previous authorization.
- I may inspect or copy the information that will be disclosed or used for the purposes set forth in this authorization. I will receive a signed copy of this authorization and may contact the Provider to get a copy if I do not have one.

 Signature of Patient or Patient's Representative

 Date

 Printed Name of Patient or Patient's Representative

 Relationship

Attach documentation of description of Representative's authority (Power of Attorney, Legal guardian, etc.)