



PLEASE SEND RECORDS TO:

Classen Family Medicine
432 N Broadway Ave, Shawnee, OK 74801
Phone: 405-395-4441 Fax: 405-395-2163

Records Request Consent

PATIENT INFORMATION:	
PATIENT'S NAME: _____	DATE OF BIRTH: _____
PREVIOUS NAME: _____	SOCIAL SECURITY: _____

I AUTHORIZE THE FOLLOWING ENTITY:	
FACILITY / PROVIDER NAME: _____	
ADDRESS: _____	
CITY, STATE, ZIP: _____	
PHONE: _____	FAX: _____

TO SEND MY MEDICAL INFORMATION FROM (date) _____ to (date) _____	
TO CLASSEN FAMILY MEDICINE CLINIC FOR THE PURPOSES OF:	
<input type="checkbox"/> Continuation of Treatment	<input type="checkbox"/> Prior Authorization/Pre Certification
<input type="checkbox"/> Patient Request	<input type="checkbox"/> Other: _____

THE RECORDS MAY INCLUDE:	
<input type="checkbox"/> Behavior Programs	<input type="checkbox"/> Psychotherapy Notes (Excludes all other types of records)
<input type="checkbox"/> Summary Reports	<input type="checkbox"/> Medical Records
<input type="checkbox"/> Emergency Room Records	<input type="checkbox"/> Entire Record (Excludes Psychotherapy notes)
<input type="checkbox"/> Immunization Records	<input type="checkbox"/> Other: _____

I understand that:

- Protected Health Information (PHI) is health information that identifies me. The purpose of this authorization is to allow the Provider to share my PHI as set forth above.
- I have been informed what information will be given, it's purpose, and who will receive the information.
- I understand that this is voluntary and that I have the right to refuse to sign this authorization. If I refuse to sign this authorization, I will still be eligible to receive medical services from the Provider.
- I understand that my PHI may include sensitive information such as treatment regarding HIV/AIDS, sexually transmitted disease, and drug and /or alcohol abuse.
- This authorization may result in the Provider disclosing my medical information to a recipient who could possibly later use or disclose the information without my authorization. The Provider cannot control re-disclosure by Recipient.
- If the requester or receiver is not a health plan or health care provider, the released information may no longer be protected by federal privacy regulations and may be re-disclosed.
- I have been informed this consent automatically expires after one year from signed date.
- I understand I may revoke this consent at any time by providing written notice. If I revoke, my information will not be disclosed by the Provider, except as otherwise permitted by law. This will not affect any actions taken in reliance of my previous authorization.
- I may inspect or copy the information that will be disclosed or used for the purposes set forth in this authorization. I will receive a signed copy of this authorization and may contact the Provider to get a copy if I do not have one.

Signature of Patient or Patient's Representative

Date

Printed Name of Patient or Patient's Representative

Relationship

Attach documentation of description of Representative's authority (Power of Attorney, Legal guardian, etc.)